

Food Safety Intervention Work Plan – 2010 – 2012

Year 1

Category	Business Rating	Number of Premises	Intervention	Risk and Re-assessing
Non Compliant premises A to E (See note 1)	Premises with Management score > 10	45 minority	<p>Full inspection. Recommendation at conclusion of inspection the form that the next intervention will take.</p> <p>All business required to attend one of 4 SFBB workshops to be held during the first quarter, (one of these to look at ethnic businesses). Sessions to be conducted by external tutor but district officers to attend the action plan session – with delegates split amongst the district officers.</p> <p>Letter to be sent to business stating the implications of non compliance and Scores on the Doors rating.</p>	Officers looking for improvement at next routine inspection. Inspection programme for these businesses to be conducted between July 2010 and March 2011.
	Premises with Structure score > 10	34	<p>Full inspection and if still non compliant consider formal actions e.g. Improvement Notice</p> <p>Full inspection. Recommendation at conclusion of inspection the form that the next intervention will take.</p>	Once Improvement Notice or other formal action complied with, premises should be re-scored based upon the work carried out.
(See note 2)	Premises with Food Hygiene Safety score > 10	14	<p>Full inspection and interventions until compliant</p> <p>Full inspection. Recommendation at conclusion of inspection the form that the next intervention will take.</p>	No re-scoring should take place based upon interventions. Re-evaluation to take place at next scheduled preventative inspection.
	Premises scoring >10 in 2 or more areas	20	<p>Full and detailed inspection and interventions until compliant.</p> <p>Recommendation at conclusion of inspection the form that the next intervention will take.</p> <p>These premises to remain focus of resources</p>	<p>Officers to deal with as above</p> <p>Immediate formal action to achieve compliance if necessary.</p>

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Category	Business Rating	Number of Premises	Intervention	Risk and Re-assessing
U	Unrated Premises	52	<p>Full Inspection required on first inspection except where the officer deems that SIQ would be more appropriate – e.g. Newsagents / Childminders and notes the reason on file. If the SIQ is not returned within 3 months an inspection will be conducted</p> <p>All new premises to receive a copy of SFBB, the Food Safety Handbook and details of training provision on receipt of Food Registration Form</p>	Officers to deal with as present
A, B and Approved Premises	Broadly Compliant A, B and Approved Premises	32	<p>Initial full inspection at the frequency determined by the actual risk rating.</p> <p>See 5.4.3</p>	<p>Officers to deal with as present</p> <p>Full inspection at frequency determined by risk rating. Decide if alternative official control intervention appropriate for next programmed visit</p>
C	Broadly Compliant Cs	275	<p>Full / Partial inspection at inspector's discretion based upon Food Safety Management System Evaluation.</p> <p>Decide if appropriate for alternative official control intervention at next visit and record recommendation. To be contracted out where appropriate. See also footnote 6</p> <p>Broadly Complaint C's that become non-compliant must be followed up until brought into compliance</p>	<p>Need to encourage and ensure they maintain compliance.</p> <p>No revisits to be conducted on Broadly compliant C premises</p>
D	Broadly Complaint Ds	99	<p>Full/Partial inspection at inspector's discretion based upon Food Safety Management System. To be contracted out as these premises received SIQ on last occasion</p> <p>The nature of a partial inspection to be pre-determined. The visit will conclude with recommendation for the focus of the next partial inspection.</p> <p>All premises to receive a copy of the revised Food Safety Handbook and details of training service</p>	No revisits to be conducted

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Notes:

1. C and D rated premises are lower risk rated and already compliant in 2 of the HSM areas, therefore the focus will be on the single area that is deficient.
2. The Code of Practice (COP) requires these premises to be the main focus of resources. They require a full and detailed inspection to detect and record all deviations from acceptable practice.
3. Interventions Options: Informal Advice and Timescale - Formal Action HINs, HEPNs, Prosecution
4. Revisits will be called focused primary inspections. Officers should concentrate on areas found to be non-compliant on the initial inspection and then if improvements have been made, adjust the relevant risk score in a new scored inspection.
5. In relation to category A premises, these will be given to the district officer and they must be improved down to at least a B and the rescored.
6. Where groups of similar premises may be dealt with collectively, this option may be trialled provided the event is supported by the trade and has been fully planned, resourced, and is approved by the EHM or HoS, in the quarter prior to the event. Each event to be the subject of a review so that any lessons learnt can be incorporated in any future events.

Targets 2010/11

- To improve the compliance rate to 94%
- To maintain a satisfaction rate of 90%
- To inspect 100% of Non Compliant premises (High Risk)

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Commercial Inspection Programme - 2010/11

Food	A	B	C	D	E	Totals
Apr to June	2	14	90	14	12	132
July - Sept	2	6	67	24	15	114
Oct - Dec	2	10	89	32	15	148
Jan - March	2	28	50	30	14	124
Totals	8	58	296	100	56	518

U Cat 03/02/2010 52

Non Compliant
03/02/2010 79

HSW	A	B1	B2	B3	B4	C	Totals
Apr to June	1	3	7	27	37	6	81
July - Sept	3	4	10	22	45	2	86
Oct - Dec	2	3	9	21	64	3	102
Jan - March	4	7	9	20	52	31	123
Totals	10	17	35	90	198	42	392

U Cat 03/02/2010 382

Combined	
Apr to June	213
July - Sept	200
Oct - Dec	250
Jan - March	247
Totals	910

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Year 2

Category	Business Rating	Number of Premises	Intervention	Risk and Re-assessing
Non Compliant premises A to E	Premises with Management score > 10		<p>Full inspection and if still non compliant consider formal actions e.g. Improvement Notice</p> <p>Decide if appropriate for alternative official control intervention at next visit and record recommendation.</p>	Once Improvement Notice or other formal action complied with, premises should be re-scored based upon the work carried out.
	Premises with Structure score > 10		<p>Full inspection and if still non compliant consider formal actions e.g. Improvement Notice</p> <p>Decide if appropriate for alternative official control intervention at next visit and record recommendation.</p>	Once Improvement Notice or other formal action complied with, premises should be re-scored based upon the work carried out.
	Premises with Food Hygiene Safety score > 10		<p>Full inspection and interventions until compliant</p> <p>Decide if appropriate for alternative official control intervention at next visit and record recommendation.</p>	No re-scoring should take place based upon interventions. Re-evaluation to take place at next scheduled preventative inspection.
U	Unrated Premises		<p>Full Inspection required on first inspection except where officer deems that SIQ would be more appropriate – e.g. Newsagents / Childminders – if the SIQ is not returned within 3 months an inspection will be conducted</p> <p>All new premises to receive a copy of SFBB, the Food Safety Handbook and details of training provision on receipt of Food Registration Form.</p>	Officers to deal with as present
C	Broadly Compliant Cs		<p>Topic Based inspection based upon Food Safety Management System to be conducted</p> <p>Broadly Complaint C's that become non-compliant must be followed up until brought into compliance</p> <p>Newsletter to be sent to all premises</p>	<p>Need to encourage and ensure they maintain compliance.</p> <p>No revisits to be conducted on Broadly compliant C premises</p>

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Category	Business Rating	Number of Premises	Intervention	Risk and Re-assessing
D	Broadly Complaint Ds		<p>Workshop to be held for industry specific area – suggest clubs/ voluntary organisations and restaurants. External tutor to deliver this programme with District EHOs available for informal discussion / Q&A session at the end of the workshop.</p> <p>All other premises to be sent SIQs with 20% audited to judge effectiveness of the intervention method.</p> <p>Newsletter to be sent to all premises</p>	No revisits to be conducted
E	Broadly Complaint Es		<p>Workshop to be held for industry specific area – suggest clubs/ voluntary organisations and restaurants. External tutor to deliver this programme with District EHOs available for informal discussion / Q&A session at the end of the workshop.</p> <p>All other premises to be sent SIQs with 20% audited to judge effectiveness of the intervention method.</p> <p>Newsletter to be sent to all premises</p>	No revisits to be conducted

Notes:

- Interventions Options: Informal Advice and Timescale
Formal Action HINs, HEPNs, Prosecution
- In relation to category A premises, these will be given to the district officer and they must be improved down to at least a B and the rescored.

Targets 2011/12

- To improve the compliance rate to 95%
- To maintain a satisfaction rate of 95%
- To inspect 100% of Non Compliant premises (High Risk)